



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20541

RQ-3

January 12, 1995

Joan M. Thomas, Treasurer  
D.C. Democratic State Committee  
715 Varnum Street, NW  
Washington, DC 20011

Identification Number: C00295964

Reference: October Quarterly Report (7/1/94-9/30/94)

Dear Ms. Thomas:

This letter is to inform you that as of January 11, 1995, the Commission has not received your response to our request for additional information, dated December 21, 1994. This notice request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions related to this matter, please contact J.P. Andre' on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson".

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

DEC 21 1994

Joan M. Thomas, Treasurer  
D.C. Democratic State Committee  
715 Varnum St., NW  
Washington, DC 20011

Identification Number: C00295964

Reference: October Quarterly Report (7/1/94-9/30/94)

Dear Ms. Thomas:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your calculations for Line 6(b) appear to be incorrect. FEC calculations disclose this amount to be \$0.0. Please provide the corrected total on the Summary Page.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Transfers from affiliated/other political committees should be properly disclosed on a separate Schedule A, supporting Line 12 of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

-Your report discloses activity that falls outside the reporting period. Please amend this report by including only the financial transactions that occurred between 7/1/94 and 9/30/94. Any activity occurring outside this reporting period should be included in the appropriate report(s). 2 U.S.C. §434(b)

-For future filings, please note that your committee need only file the pages on which you have itemized activity. Schedules with no activity may be omitted.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on

our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



J. E. Andra  
Reports Analyst  
Reports Analysis Division

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